

STUDENTS HANDBOOK

2022-2023



Marangi Mahavidyalaya

P.O. Lettekujan, Doigrong, Golaghat, Assam,

Pin: 785613

Website: marangimahavidyalaya.edu.in

Mail ID: marangimahabidyalaya2016@gmail.com



Marangi Mahavidyalaya

P.O. Lettekujan:: Doigrong:: Golaghat, Assam,

Pin: 785613

Photo

My Profile

Name.....

Semester.....Roll Number.....

Department.....
...

Date of Birth.....Blood Group.....

Residential Address.....

Home Address.....

Aadhaar No.....Driving Licence No.....

Father's Name.....

Mother's Name.....

Parent's Contact Number.....

Local Guardian's Name.....

Contact Number.....

My Contact No.....

Students Signature

Parent's/Guardian's Signature

Marangi Mahavidyalaya, established in 1990, has been struggling to focus itself as one of the excellence centres of education for the new generation with the motto of Education is the jewel of Personality. As the college is situated in a TGL area, the prime aim of the institution is to support the poor and downtrodden students providing need-based education to build up their academic as well as economic foundation. The new generation is going to enter into a new world of wisdom and opportunity full of competitive attitude to win the battle of life. In this regard the well-qualified, helpful and friendly faculty members of the college are always ready to support the learners to uplift their academic career.

Marangi Mahavidyalaya is based on positive reinforcement with affection and encouragement rather than criticism and punishment. The entire family of the institution do encourage the students to develop the academic and co-curricular activities.

We are confident that our College has been serving as a guiding light to its students for becoming a good human being and a responsible citizen which is benefitting our society.

Motto

Education is the jewel of Personality

Vision

To prepare the students to understand, to realize and to solve the social vices and obstacles and to make them feel for contributing to the socio-economic development of the surrounding areas.

Our Mission

- To provide opportunity for quality higher education.
- To facilitate the inculcation of moral, cultural & spiritual values among the youth.
- To encourage the youth to fight against all forms of social evils and superstitions.
- To instill leadership role among the young in order to develop environmental awareness.
- To promote and extend helping hands to the nearby community and educational institutions in order to create a responsible attitude for the upcoming generation.
- To maintain and create a healthy atmosphere of gender equity.

COLLEGE WORKING HOURS

Office: 9:00 AM – 4:00 PM (Monday – Saturday)

Class Hours

9:00 AM – 4:00 PM

National Anthem

Jana-gana-mana-adhinayaka jaya he

Bharata-bhagya-vidhata

Punjaba-Sindhu-Gujarata-Maratha

Dravida-Utkala-Banga

Vindhya-Himachala-Yamuna-Ganga

Uchchala-jaladhi-taranga

Tava shubha name jage, tava shubha asisa mage,

Gahe tava jaya-gatha.

Jana-gana-mangala-dayaka jaya he

Bharata-bhagya-vidhata.

Jaya he, Jaya he, Jaya he,

Jaya jaya jaya, jaya he.

-Rabindranath Tagore

মহাবিদ্যালয় সঙ্গীত

কথা, সুৰঃ যুগলজ্যোতি বৰা
সংগীতঃ অনিমেষ বৎস

অসতো মা সদ্গময়াঃ
তমসো মা জ্যোতিৰ্গময়াঃ

(১)

আমি শতিকাৰ তৰুণ সূৰ্য,
আমি নতুন সম্ভাৱনাবে মূৰ্ত্ত।
জ্ঞান-বিজ্ঞান, মৈত্ৰী এনাজৰী
আমাৰ অমোঘ মন্ত্ৰ ॥
আমি শতিকাৰ তৰুণ সূৰ্য...,
বাটে বাটে জেনাক সিঁচো আমি
অজ্ঞান একাৰ নাশো আমি
জননীৰ সন্তান আমি দুৰন্ত
নাই আমাৰ যাত্ৰাৰ অন্ত।
আমি শতিকাৰ তৰুণ সূৰ্য....

(২)

মানুহ আমি়েই গঢ়িম,
সমাজ আমি়েই গঢ়িম,
কঠুত জ্ঞানৰ মন্ত্ৰ জপি
গঢ়িম সুন্দৰৰ নৱ চেতনা ॥
গা ... ধা ... নি ... সা
দুৰ্দ্ধতি নাশি সংস্কৃতি থাপি,
আমিয়েই গাম আলোকৰ গান,
আমিয়েই গাম মানুহৰ গান ॥

আমি মৰঙিয়ান।

(৩)

সৌ দেও পাহাৰৰ শিলৰ কত কথা,
সৌ নুমলিগড়ৰ কত সোণালী গাথা,
কালিয়নী-দৈগ্ৰোং-ধনশিৰিয়েদি বৈ
বুঢ়ালুইত হৈ বয়
'সাগৰলে', 'সাগৰলে', 'সাগৰলে'।
ধৰণী ধুনীয়াৰ পণ লৈ,
আমিও বৈ যাম দূৰ দিগন্তলে'
মৰঙিৰ মুকুতা দুহাততে লৈ..... ॥

আমি শতিকাৰ তৰুণ সূৰ্য,
আমি নতুন সম্ভাৱনাবে মূৰ্ত্ত,
জ্ঞান-বিজ্ঞান, মৈত্ৰী এনাজৰী
আমাৰ অমোঘ মন্ত্ৰ।

আমি মৰঙিয়ান, মৰঙিয়ান, মৰঙিয়ান ॥

ADMINISTRATIVE POSITIONS

Principal-In-Charge: Dr. Mamoni Mahanta, M.A.M.Phil, Ph.D.

Vice-Principals: Mr. Cheniram Hazarika, M.A.

MEMBERS OF VARIOUS COMMITTEES

Governing Body

Governing Body

| Sl No | Name | Designation |
|-------|--------------------------|--------------------------------------|
| 1 | Dr. Bibekananda Sarmah | Chairman |
| 2 | Dr. Mamoni Mahanta | Secretary/Principal In-Charge |
| 3 | Mr. Biswajit Phukon,MLA | Local MLA, Government Representative |
| 4 | Mr. Golap Borah | Vice-Chancellor's Nominee |
| 5 | Dr. Paresh Chandra Dutta | Vice-Chancellor's Nominee |
| 6 | Mr. Cheniram Hazarika | Vice-Principal |
| 7 | Dr. Biren Ch. Gogoi,MBBS | Medical Adviser |
| 8 | Mr. Mohan Boruah | Teacher Representative |
| 9 | Mr. Yugal Jyoti Borah | Teacher Representative |
| 10 | Ms. Mouchumi Borah | Librarian |
| 11 | Mr. Reba Kanta Gogoi | Office Representative |
| 12 | Mrs.Rina Bordoloi | Guardian Member |
| 13 | Mr. Bipul Gogoi | Guardian Member |

Internal Quality Assurance Cell (IQAC)

| Sl. No | Name | Designation |
|--------|---------------------------------|--|
| 1 | Dr. Mamoni Mahanta | Chairperson |
| 2 | Mr. Yugal Jyoti Borah | Coordinator |
| 3 | Mrs. Rekhamoni Kutum | Assistant Co-ordinator |
| 4 | Dr. Bibekananda Sarmah | Representative from College Management Committee |
| 5 | Dr. Chewari Sarma | Member, Teaching Staff |
| 6 | Dr. Daisy rani Chutia | Member, Teaching Staff |
| 7 | Mr. Nava Kamal Borah | Member, Teaching Staff |
| 8 | Mrs. Monalisha Tamuly | Member, Teaching Staff |
| 9 | Mrs. Pallabi Saikia | Member, Teaching Staff |
| 10 | Mrs. Dipty Tamuly | Member, Teaching Staff |
| 11 | Mr. Binod Konwar | Member, Teaching Staff |
| 12 | Mr. Reba Kanta Gogoi | Representative, College Ministerial Committee |
| 13 | Mrs.Rina Bordoloi | Guardian Representative |
| 14 | President, Students' Union Body | |
| 15 | Secretary, Students' Union Body | |
| 16 | Secretary, Alumni Association | |

Academic Committee

| Sl. No. | Name | Designation |
|---------|-----------------------------|------------------|
| 1 | Dr. Mamoni Mahanta | Chairperson |
| 2 | Mr. Cheniram Hazarika | Convener |
| 3 | Dr. Daisyrani Chutia | Member |
| 4 | Mr. Yugal Jyoti Borah | IQAC Coordinator |
| 5 | All Head of the Departments | Member |

Career Guidance & Counselling Cell

| Sl No | Name | Designation |
|-------|-----------------------|-------------|
| | Dr. Akhil Borah | Convener |
| | Mrs. Monikankona Bodo | Member |
| | Mr. Chitraranjan Mili | Member |

Women Cell

| Sl. No | Name | Designation |
|--------|-----------------------|-------------|
| 1 | Mrs. Dipty Tamuly | Convener |
| 2 | Mrs. Monalisha Tamuly | Member |
| 3 | Mrs. Pallabi Saikia | Member |
| 4 | Dr. Chewari Sarma | Member |
| | Dr. Kakali Borah | Member |

Grievance Redressal Cell

| Sl. No | Name | Designation |
|--------|----------------------------------|-------------|
| 1 | Dr. Mamoni Mahanta | Chairperson |
| 2 | Dr. Daisyrani Chutia | Convener |
| 3 | Mr. Nava Kamal Borah | Member |
| 4 | Dr. Akhil Borah | Member |
| 5 | President, Union Body | Member |
| 6 | General Secretary, Union Body | Member |

Campus Development Cell

| Sl. No | Name | Designation |
|--------|-----------------------|-------------|
| 1 | Mrs. Monalisha Tamuly | Convener |
| 2 | Mr. Chitranjan Mili | Member |
| 3 | Mrs. Mousumi Borah | Member |

Alumni Cell

| Sl. No. | Name | Designation |
|---------|-----------------------|-------------|
| 1 | Mrs. Monikankona Bodo | Convener |
| 2 | Mrs. Tribeni Bora | Member |

Guardian Cell

| Sl. No. | Name | Designation |
|---------|----------------------|-------------|
| 1 | Mr. Binod Konwar | Convener |
| 2 | Mr. Jayanta Borah | Member |
| 3 | Mrs. Himalata Boruah | Member |
| 4 | Mrs. Rekhamoni Kutum | Member |
| 5 | Mrs. Tribeni Borah | Member |

Feedback Cell

| Sl. No | Name | Designation |
|--------|----------------------|-------------|
| 1 | Dr. Mamoni Mahanta | Convener |
| 2 | Mr. Nava Kamal Borah | Member |
| 2 | Dr. Daisyrani Chutia | Member |
| 3 | Dr. Chewari Sarma | Member |

Mentor-Mentee Cell

| Sl. No. | Name | Designation |
|---------|-----------------------|-------------|
| 1 | Mr. Gitanjali Bharali | Convener |
| 2 | Dr. Chewari Sarma | Member |
| 3 | Mrs. Tribeni Bora | Member |

Anti Ragging Committee

| Sl. No | Name | Designation |
|---------------|-------------------------------|--------------------|
| 1 | Dr. Mamoni Mahanta | Chairperson |
| 2 | Mrs. Dipty Tamuly | Convener |
| 3 | Dr. Binod Konwar | Member |
| 4 | President, Union Body | Member |
| 5 | General Secretary, Union Body | Member |

Sports Cell

| Sl. No | Name | Designation |
|---------------|-----------------------|--------------------|
| 1 | Mr. Jayanta Borah | Convener |
| 2 | Dr. Kakali Borah | Member |
| 3 | Mr. Chitraranjan Mili | Member |

Psychological Counselling Cell

| SL. No. | Name | Designation |
|----------------|---|--------------------|
| 1 | Mrs. Gitanjali Bharali | Convener |
| 2 | Faculty Members of Education Department | Member |

Library Management Committee

| SL. No. | Name | Designation |
|----------------|--------------------|--------------------|
| 1 | Dr. Mamoni Mahanta | Chairperson |
| 2 | Mrs. Mousumi Borah | Convener |
| 3 | IQAC coordinator | Member |
| 4 | All HoD | Member |

Cultural Cell

| SL. No. | Name | Designation |
|----------------|-----------------------|--------------------|
| 1 | Mrs. Monikankona Bodo | Convener |
| 2 | Mrs. Pallabi Saikia | Member |
| 3 | Mrs. Atul Borah | Member |

Student Affairs Cell

| SL. No. | Name | Designation |
|----------------|-----------------------|--------------------|
| 1 | . Mr. Binod Konwar | Convener |
| 2 | Mrs. Tribeni Bora | Member |
| 3 | Mrs. Monikankona Bodo | member |

Publication Cell

| SL. No. | Name | Designation |
|----------------|-----------------------|--------------------|
| 1 | Mr. Yugal Jyoti Borah | Convener |
| 2 | Dr. Daisyrani Chutia | Member |
| 3 | Dr. Akhil Borah | Member |

Gender Sensitization Committee against Sexual Harassment

| SL. No. | Name | Designation |
|----------------|---|--------------------|
| 1 | Dr. Mamoni Mahanta, Principal In-Charge | Chairperson |
| 2 | Dr. Kakali Borah | Convener |
| 3 | Mrs. Dipty Tamuly | Member |
| 4 | Mrs. Pallabi Saikia | member |
| 5 | Ms. Anita Deka, Advocate | Legal Advisor |
| 6 | Dr. Biren Gogoi, MBBS | Member |
| 7 | Mrs. Bijumoni Dutta, Junior Assistant | Member |
| 8 | General Secretary | Member |

Routine Committee

| SL. No. | Name | Designation |
|----------------|------------------------|--------------------|
| 1 | . Dr. Mamoni Mahanta | Chairperson |
| 2 | Mr. Nava Kamal Borah | Convener |
| 3 | Mr. Cheniram Hazarika | Member |
| 4 | Mrs. Gitanjali Bharali | Member |
| 5 | Dr. Chewari Sarma | Member |

Admission Committee

| SL. No. | Name | Designation |
|---------|------------------------|-------------|
| 1 | Dr. Mamoni Mahanta | Chairman |
| 2 | Dr. Akhil Borah | Convener |
| 3 | Mr. Cheniram Hazarika. | Member |
| 4 | Dr. Chewari Sarma | Member |
| 5 | Mr. Atul Borah | Member |
| 6 | Mrs. Gitanjali Bharali | Member |
| 7 | . Mr. Reba Kanta Gogoi | Member |

Budget Preparation Committee

| SL. No. | Name | Designation |
|---------|-----------------------|-------------|
| 1 | Dr. Mamoni Mahanta | Chairman |
| 2 | Mr. Nava Kamal Borah | Convener |
| 3 | Mr. Yugal Jyoti Borah | Member |
| 4 | Mr. Binod Konwar | Member |
| 5 | Mr. Reba Kanta Gogoi | Member |

Purchasing Committee

| SL. No. | Name | Designation |
|---------|---|---------------|
| 1 | Dr. Mamoni Mahanta, Principal In-Charge | Chairman |
| 2 | Mr. Yugal Jyoti Borah, IQAC Coordinator | <u>Member</u> |
| 3 | Mr. Binod Konwar, Secretary, Teachers' Unit | Member |
| 4 | Mrs. Dipty Tamuly, Sr. Teacher | Member |
| 5 | Mr. Reba Kanta Gogoi, Accountant | Member |

Website Management Committee

| SL. No. | Name | Designation |
|---------|------------------------|-------------|
| 1 | Dr. Mamoni Mahanta | Chairman |
| 2 | Mr. Yugal Jyoti Borah | Convener |
| 3 | Mr. Gopal Krishna Das | Member |
| 4 | Mrs. Anwasha Goswami | Member |
| 5 | Mr. Chitra ranjan Mili | Member |

Disaster Management Committee

| SL. No. | Name | Designation |
|----------------|---|--------------------|
| 1 | Dr. Mamoni Mahanta | Convener |
| 2 | Mr. Yugal Jyoti Borah | Convener |
| 3 | Mr. Jayanta Borah, Convenor, NSS | Member |
| 4 | Dr. Daisyrani Chutia, President, Teachers Unit | President |
| 5 | Mr. Binod Konwar, Secretary, Teachers Unit | Member |
| 6 | Mr. Nava Kamal Borah, Assistant Professor, Department of Economics | Member |
| 7 | Mrs. Monalisha Tanuly, Department of Education | Member |
| 8 | Dr. Biren Goigoi, GB representative | Member |
| 9 | Rahul Timung President, Union Body, 2022-23 | Member |
| 10 | . Mr. Dibyajyoti Gogoi, General Secretary, Union Body, 2022-23 | Member |
| 11 | Mr. Reba Kanta Gogoi, Senior Assistant | Member |
| 12 | Mr. Photik Gogoi, Grade-IV | Member |

Prospectus Preparation Committee

| SL. No. | Name | Designation |
|----------------|-----------------------|--------------------|
| 1 | Dr. Mamoni Mahanta | Advisor |
| 2 | Mr. Yugal Jyoti Borah | Convener |
| 3 | Mrs.. Dipty Tamuly | Member |
| 4 | Nava Kamal Borah | Member |
| 5 | Mr. Reba Gogoi | Member |

Media Cell

| SL. No. | Name | Designation |
|----------------|-----------------------|--------------------|
| 1 | Dr.Daisy rani Chutia | Convener |
| 2 | Dr. Akhil Borah | Joint Convener |
| 3 | Mr. Yugal Jyoti Borah | Member |
| 4 | Mr. Chitraranjan Mili | Member |

ST/SC Cell:

| Sl. No. | Name | Designation |
|----------------|---|--------------------|
| 1 | Dr. Mamoni Mahanta, principal In-Charge | Chairperson |
| 2 | Mrs. Monikankona Bodo | Coordinator |
| 3 | Mr. Atul Bora | Member |
| 4 | Mr. Chitraranjan Mili | Member |
| 5 | Mrs. Rekhamoni Kutum | Member |

OBC Cell

| Sl. No | Name | Designation |
|---------------|-----------------------|--------------------|
| 1 | Dr. Mamoni Mahanta | Chairperson |
| 2 | Mr. Jayanta Borah | Convener |
| 3 | Mrs. Monalisha Tamuly | Member |
| 4 | Dr. Daisyrani Chutia | Member |
| 5 | Mr. Binod Konwar | Member |

Electoral Literacy Club

| Sl. No | Name | Designation |
|---------------|---|--------------------|
| 1 | Dr. Mamoni Mahanta | Chairperson |
| 2 | Dr. Kakali Borah | Coordinator |
| 3 | Mr. Jayanta Borah | Teacher Member |
| 4 | Mr. Yugal Jyoti Borah, IQAC Coordinator | Member |
| 5 | Mr. Tinku Saikia | Student member |

Transport Cell

| Sl. No | Name | Designation |
|---------------|-------------------|--------------------|
| 1 | Dr. kakali Borah | Convener |
| 2 | Dr. Pankaj Boruah | Member |

ACADEMIC ASPECTS

Sream: Arts

Total Departments: 07

Total Department with Honours: 06

COLLEGE LIBRARY FACILITY:

The college has a well-equipped library with a good number of books including rare publications. Besides, a good collection of reference books and journals are also available in the library. Moreover, daily newspapers both in Assamese and English are also subscribe for all readers. The library is going to be digitalized, construction is in full swing. Every department also has its separate library with a good collection of valuable books. all readers. The library is going to be digitalized, construction is in full swing. Every department also has its separate library with a good collection of valuable books.

Library Rules and Regulations for students:

1. Library working hours: 9 am. to 4 pm.
2. Entrance of students into the library without uniform is not allowed.
3. Students must keep quiet in the library.
4. Everybody is required to sign at the time of entry into the library.
5. Students are advised to keep their identity cards in self-custody.
6. Library cards are not transferable.
7. Books are issued to the students for seven days only. Otherwise, they will have to fine Rs. 2.00 per day.
8. Question Papers are not issued.
9. Students will have to pay full price of a book lost, turn or defaced in any form.
10. In case of any urgency the library may recall a book.

MENTOR:

The College authority introduced the mentoring system from 2019-2020 session. Keeping in view that teacher mentors maximize student growth and development, each faculty member has been assigned a group of students(Mantee) according to the strength of the faculties at the level for each semester. The process has been introduced with the belief that mentoring will help the mantee to reach his or her potential, to accentuate self-confidence and self-reliance, provide career and psychological guidance.

EXAMINATION:

Two Sessional Examinations are held during every academic session. Appearing in all the examinations is compulsory for all the students.

ATTENDANCE:

Minimum 80 percent attendance in classes is compulsory for all students. A student must attend at least 60% of classes held, failing which he or she shall be declared non-collegiate and those failing to attend 50% of the classes will be declared dis-collegiate.

Code of Conduct for student

A student code of conduct contains guidelines and rules to ensure proper order in the educational institutes. The students are obligated to follow the procedures of the student code of conduct. If any student fails to abide by the student code of conduct, the authority has a right to issue consequences to the student. The purpose of a student code of conduct serves to establish expectations of the students in a particular institute. The guidelines in the code of student conduct generally parallel the overall mission and objectives of an institute. Therefore, the guidelines are established to regulate student behavior. Also, the code ensures the safety and protection of students, teachers, and school authority. It establishes the atmosphere of the institute to allow the institute to achieve its mission. Following such aims objectives we, the Marangi Mahavidyalaya also set a handbook of Students' Code of Conduct which will also be hanged in the college corridors.

Classroom Code of Responsibilities:***Student Responsibilities:***

1. Students must stop talking as soon as begin the lecture each day. It is *rude* to continue to talk once the class has started.
2. Don't read a newspaper or other document; don't sleep during class; don't hold side conversations with neighbor(s); and don't check your e-mail, update your Facebook or WhatsApp page or tweet in class. Remember, you may be called upon to answer a question and if you are not prepared, you will not be given credit for attending that class.
3. Attend all classes unless an emergency arises. Unexcused absences from the sessional and/or final exam may lead to a grade of zero for the internal assessment.
4. You have a personal responsibility to complete all assignments on the due date. If you fail to do so, college authority will dock you by one grade level.
5. If you have to use the restroom before the 10 minute break, please do so quietly

and quickly.

6. Do your own work. Cheating will not be tolerated. It is *unfair* to students who *work diligently* to get the best grade possible in this course.

7. You cannot use cell phones on exams. Basic calculators are acceptable to help with calculation. You should not leave cell phones turned on in class. If your cell phone goes off, college authority will take it from you and return it at the end of class.

8. Be a contributing member of your group. Don't let others carry the load for you. The business world revolves around teamwork and a consultative approach to problem solving. This is what you are expected in class discussions during the break hour. If you violate any of these rules, the college authority may ask you to leave class for the day. The college don't want to embarrass anyone but expect to have *respect* from the students and attention throughout the course.

GENERAL CONDUCT OF STUDENTS:

- ☞ Every student shall be dressed decently and appear smart.
- ☞ Every student must possess an Identity card issued by the College. The students are required to display the Identity Card on them at all times.
- ☞ Boys should not have long hair or beard. Cultural Students who prepare to participate any event may be permitted with written permission from the Principal.
- ☞ Boys are not allowed with Jeans, Low- hip Pants, Short length shirts, T-Shirts, Folding the sleeves of the shirt, Wearing bangle or bracelet, ring or stud in the ears.
- ☞ Students are not permitted to possess or use Mobile Phones inside the classroom.
- ☞ No student shall leave the class room without the permission of the teacher or until the teacher had left the room or has asked the class to disperse.
- ☞ During class hours students should not loiter about in the verandah.
- ☞ Students should not make any noise while moving from class to class.
- ☞ Any damage by students to college property / furniture or building will be made at their expenses and those responsible for such damages shall be dealt with severely. Collective fines will be imposed for any damage if the cause of which cannot be traced to any individual.
- ☞ Students taking part in communal or political activities will be severely dealt with. They will forfeit scholarships and other benefits awarded to them.
- ☞ Students are expected to read notice & exhibited on the College Notice Board and ignorance of any notice thus exhibited will not be accepted as an

- excuse for failing to comply with.
- ☞ No meeting of any kind shall be held in the College campus without previous written permission of the Principal.
 - ☞ Students guilty of using unfair means in the examination will be punished.
 - ☞ The college will not take any responsibility for the loss of anything of the students.
 - ☞ Students are not permitted to come by cars to the college.
 - ☞ Ragging is strictly prohibited. Whoever involves in ragging in any manner shall be punishable.
 - ☞ The students of the College are expected to behave both inside and outside the college in such a way as to maintain the good name of the college as well as their own.
 - ☞ Students should abstain from active participation in party or communal politics.
 - ☞ The Principal shall have full power to inflict the following punishments in the interest of the students or the Institution: Fine, loss of attendance, loss of term certificate, suspension or expulsion.
 - ☞ Students who are guilty of (a) rude language towards the staff of the College (b) assaulting or attempting to assault fellow-students or the College employees or other staff of the College will attract any of the punishments mentioned in Disciplinary Regulations (The Principal shall have full power to inflict the following punishments in the interest of the students or the Institution: Fine, loss of attendance, loss of term certificate, suspension or expulsion).

ADMISSION PROCEDURE

i.) Prescribed Application Form along with the prospectus may be obtained against cash payment of Rs. 300/- (Three hundred Fifty) only from the office of the college as per public notification issued from the college authority.

ii) **Application Forms** are issued immediately after the announcement of the result of H.S. (AHSEC) Examination along with the Prospectus of the college.

iii) Students seeking admission must submit their duly filled up admission forms along with the attested copies of admit card, mark-sheet, pass certificate for the qualifying examinations and other supporting documents i. e. S.T. (P)/ S.T. (H)/ S.C. / O.B.C./ O.M.B.C./ Differently Able Certificate as well as the certificate of proficiency in co-curricular activities of national/ state level etc. on or before the last date notified. **Scrutiny of application forms and finalizing the list of selected students** are done by **Admission Committee**. Admission is made strictly on merit and subject to the approval of the college authority.

ASSOCIATION/ STUDY CIRCLES/ SOCIETIES

A. College Students' Union:

The students of the college have their own union which is recognized by the college. Membership is compulsory for every student admitted into the college. The office-bearers of the college union are elected annually through a secret ballot. The Union Fund is created by the annual fee contributed by the students of the college. The union also organizes various activities such as Social Service, Saraswati Puja, Freshers' Social, Sankardeva Tithi, etc.

B. Study centres/ societies/forums of the College:

| Sl. No. | Name of Organization/ Study Centre/ Society | Name of Department(s) |
|---------|--|-----------------------|
| 1 | Sahitya Chara | Assamese |
| 2 | Economic Forum | Economics |
| 3 | Alumni Association registration No. RS/GOLA/Z39/G/30 of 2022-2023 | Marangi Mahavidyalaya |

PUBLICATIONS

A. The college students' union publishes its Annual Magazine '**MARANGIAN**' with the write-ups from students and teachers. Publication of Departmental Wall Magazine and Handwritten Magazines are common & regular activities.

B. The college authority publishes a Annual *NEWS BULLETIN* recording all the academic, Co-curricular and other activities of the college.

CO-CURRICULAR ACTIVITIES

Educational Tours/ Excursions are taken out for students within and outside Assam under the guidance and supervision of faculty members as and when formally permitted by the principal of the college.

STUDENT INDUCTION PROGRAMME:

First semester students are provided with three days induction programme by the college. The orientation schedule comprises of the information related to campus facilities, introduction to the academic infrastructure, Roles and responsibilities of a mentor/Counselor, Anti- ragging committee interaction, Access to various forums/cells in the campus and their functions, support from student help desk, Motivational talks, Placement opportunities, Alumni Interaction, NSS and other cells, various students centric activities etc.

COURSES OF STUDY

◆ B. A. SEMESTER COURSE (CBCS):

The CBCS course leading to B. A. degree under Dibrugarh University will be pursued over a period of three years divided into 6 (six) Semesters. **The intake capacity for the session 2022-23 as per the decision taken by the academic committee meeting held on 6th May, 2022 is 300.** The selection process is based on the merit cum reservation policy.

◆ DETAILED COURSE STRUCTURE OF B. A. (Honours) IN CBCS:

| Sl. No. | Course | Credit * | | |
|--|---|--------------------|---------------------------|---------------|
| | | Theory + Practical | Theory + Tutorial | |
| I. | Core Course (6 credits) (14 Courses) Core Course Practical/ Tutorial * | 14 x (4+2) = 84 | (14 x (5+1) = 84 | |
| II. | Elective Course (6 credits) (8 Courses) | 4 x (4+2) = 24 | 4 x (5 + 1) = 24 | |
| | A.1. Discipline Specific Elective (4 courses) | | | |
| | A.2. Discipline Specific Elective Practical/ Tutorial * | | | |
| | B.1. Generic Elective/ Interdisciplinary (4 Courses) | 4 x (4+2) = 24 | 4 x (5+1) = 24 | |
| B.2. Generic Elective Practical/ Tutorial * | | | | |
| | <ul style="list-style-type: none"> Optional Dissertation or Project work in place of one Discipline Specific Elective Course (6 credits) in 6th Semester. | | | |
| III. | Ability Enhancement Courses | | | |
| | AECC | | SEC | |
| | Course Title | Credit | Course Title | Credit |
| | Environmental Studies/ Science | 02 | SEC I – Course I | 02 |
| | Communicative English | 02 | SEC I – Course II/ SEC II | 02 |
| | MIL/ Communicative Hindi/ Alt. English | 02 | - | - |
| Total Credit | 06 | Total Credit | 04 | |

◆ **Total Credit Structure (Minimum)**

| Core | DSE | GE | AECC | SEC | Total |
|------------------------|-----------------------|-----------------------|-----------------------|-----------------|--------------|
| 14 courses of 6 credit | 4 courses of 6 credit | 4 courses of 6 credit | 3 courses of 2 credit | 4 credits (2+2) | 26 courses |
| 84 | 24 | 24 | 6 | 4 | 142 |

**SEMESTER-WISE DISTRIBUTION OF COURSES IN B. A. (HONOURS)
IN CBCS**

| Semester | Core Courses | Ability Enhancement Compulsory Course (AECC) (2) | Skill Enhancement Course (SEC) (2) | Elective Discipline Specific DSE (4) | Generic Elective (GE) (4) |
|-----------------|---------------------|---|---|---|----------------------------------|
| I | C-1 (6 credit) | AECC-1 Communicative English (2 credit) | | | GE-1 (6 credit) |
| | C-2 (6 credit) | AECC-2 MIL/Communicative Hindi/Alt. English (2 credit) | | | |
| II | C-3 (6 credit) | AECC-3 Environmental Science/ Studies (2 credit) | | | GE-2 (6 credit) |
| | C-4 (6 credit) | | | | |
| III | C-5 (6 credit) | | SEC-1.1 (2 credit) | | GE-3 (6 credit) |
| | C-6 (6 credit) | | | | |
| | C-7 (6 credit) | | | | |
| IV | C-8 (6 credit) | | SEC-2.1 (2 credit) | | GE-3 (6 credit) |
| | C-9 (6 credit) | | | | |
| | C-10 (6 credit) | | | | |
| V | C-11 (6 credit) | | | DSE-1 6 credit | |
| | C-12 | | | DSE-2 | |

| | | | | | |
|----|--------------------|--|--|-------------------|--|
| | (6 credit) | | | 6 credit | |
| VI | C-13 (6 credit) | | | DSE-3 6 credit | |
| | C-14 (6 credit) | | | DSE-4 6 credit | |

◆ **Skill Enhancement Course (SEC) for the B. A./ B. Sc/B. Com Programmes in the CBCS**

1. Creative Writings
2. Teaching in Elementary Level
3. Entrepreneurship Development
4. Retail Management
5. Desktop Publishing
6. Travel & Tourism Management
7. Photoshop and Web Design
8. Maintenance and Repairing of Electrical and Electronic Appliances
9. Sericulture
10. Floriculture and Landscaping
11. Vermicompost
12. Photoshop
13. Web Design
14. Human Rights
15. Wildlife Photography
16. Intellectual Property Rights
17. Health and Sanitation Practices
18. NSS

THE MARKS ALLOTTED FOR INTERNAL ASSESSMENT

The marks allotted for Internal Assessment (20%) in each course shall be based on the following.

| Student Assessment | Marks Allotted |
|------------------------------------|--|
| Sessional Examination I (Written) | 25 % of the marks allotted for Internal Assessment |
| Sessional Examination II (Written) | 25 % of the marks allotted for Internal Assessment |
| Seminar/ Group Discussion etc. | 25 % of the marks allotted for Internal Assessment |
| Attendance | 25 % of the marks allotted for Internal Assessment |

RANGE OF % ATTENDANCE MARKS TO BE AWARDED

| Range of Attendance in % | Marks Awarded |
|--------------------------|---------------|
| 80% to less than 85% | 2 |
| 85 % to less than 90% | 3 |
| 90% to less than 95% | 4 |
| 95% to less than 100% | 5 |

Provided that one (1) mark for attendance shall be awarded to the candidates falling under the Non-Collegiate category within the range of 70% to less than 80% attendance, who are allowed to appear in the end-semester examination of the concerned semester.

The **Honours** subjects offered by the college and the **Intake Capacity** as per the decisions taken in the *Academic Committee Meeting* of the college held on **11th May, 2020** are given below.

| Sl. No. | Subject | Minimum Qualification marks for applying Major Subjects* | Intake Capacity |
|---------|-------------------|--|-----------------|
| 1 | Assamese | 45% | 50 |
| 2 | Economics | 45% | 50 |
| 3 | Education | 45% | 50 |
| 4 | History | 45% | 50 |
| 5 | Political Science | 45% | 50 |
| 6 | Sociology | 45% | 50 |

*If situation demands the Departments may compromise regarding the issue of qualifying marks.

* Overall selection criteria is as per the rules of the Govt. of India and the Govt. of Assam.
